

RE-2 Employee Post Travel Disclosure of Travel Expenses

Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building. **This form is a public disclosure. The form and all attachments will be made publicly available.**

Date/Time Stamp

2023 NOV 16 PM 4:14

Certification: In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:

Private Sponsor(s):
American Foreign Policy Council

Travel Dates:
10/07/2023 to 10/14/2023

Name of accompanying family member (if any):

Relationship to Traveler:

Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
\$6,100.00	\$980.00	\$290.00	\$185.00

I also certify that attached to this form are all required documents for post travel disclosure, including:

- The final **Employee Pre-Travel Authorization** (Form RE-1)
- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

11/13/2023

Date

Adam Kozloski
Printed Name of Traveler


Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

Date


Signature of Supervising Senator/Officer

ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

☐ Yes ☒ No

Expense Change	Revised Amount	Explanation
There were no changes to pre-approved travel expenses.		

Were there any changes to the pre-approved itinerary?

☒ Yes ☐ No

Explanation: • The SIIS meeting was combined with the Tuesday Fudan University meeting • The meeting with CELAP was moved to Monday • On Monday afternoon the delegation added a meeting with Mr. Murray King, Vice President of Public Affairs and Communications at Shanghai Disney Resort. Discussions centered on challenges facing joint ventures in China. • On Tuesday the delegation added a meeting with Mr. Chen Tong, Member of Standing Committee of CPC Shanghai Municipal Committee. • On Tuesday evening delegates had a dinner and briefing with Ms. Ma Yinghui, Deputy Director General, Foreign Affairs Office of Shanghai Municipal People's Government on economic and social development of Shanghai. • On Friday in Beijing the delegation added a lunch meeting with Wang Huiyao, Founder and President of the Center for China Globalization (CCG), to understand how think tanks working on Chinese global engagement liaison with the Chinese government and international scholars.

Were there any additional changes to the pre-approved trip?

☐ Yes ☒ No

Explanation: There were no additional changes to the pre-approved trip.

RE-1 Employee Pre-Travel Authorization

Date/Time Stamp

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics** in SH-220. Incomplete and late travel submissions will not be considered or approved.

Name of Traveler:

Adam Kozloski

Employing Office/Committee:

ERNST, JONI

Private Sponsor(s):

American Foreign Policy Council

Destination(s):

Shanghai, China Beijing, China

Travel Dates:

10/07/2023 to 10/14/2023

NOTE: If you plan to extend the trip for any reason you must notify the Committee.

Explain how this trip is specifically connected to the traveler's official or representational duties.

As the Legislative Assistant for Foreign Policy for Senator Ernst, I handle foreign affairs, trade, and adjacent issues for the Senator. This trip will visit Chinese officials, think tank experts, and academics on topics of trade, foreign policy, and development policy and would enhance my understanding of China's policy positions as both a trading partner and competitor with the United States. The meetings will also provide education insight into the nuances of China's local, and national policy decisions, which impact legislation and policy actions in the United States.

Do you have an accompanying family member or spouse on this trip?

No

Name and Relationship to Traveler:

N/A

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

09/6/2023

Date


Signature of Employee

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER
(President of the Senate, Secretary of the Senate, Sergeant at Arms,
Secretary for the Majority, Secretary for the Minority, and Chaplain)

Joni Ernst

(Print Senator's/Officer's Name)

hereby authorize

Adam Kozlowski

(Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

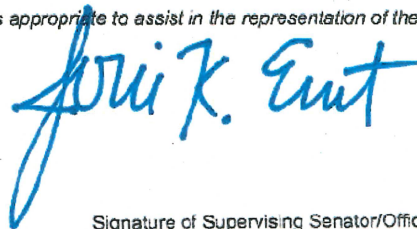
I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.



(signify "yes" by checking box)

9/5/2023

Date


Signature of Supervising Senator/Officer

American Foreign Policy Council: 10.23 - Delegation to China

 Adam Kozloski

Title:
Legislative Assistant for Foreign Policy

Employing Office/Committee:
ERNST, JONI

Duty Station:
WASHINGTON, DC

Destination(s):
Shanghai, China
Beijing, China

Explain how this trip is specifically connected to the traveler's official or representational duties:

As the Legislative Assistant for Foreign Policy for Senator Ernst, I handle foreign affairs, trade, and adjacent issues for the Senator. This trip will visit Chinese officials, think tank experts, and academics on topics of trade, foreign policy, and development policy and would enhance my understanding of China's policy positions as both a trading partner and competitor with the United States. The meetings will also provide education insight into the nuances of China's local, and national policy decisions, which impact legislation and policy actions in the United States.

Name of accompanying family member (if any):
Not Entered

Name and Relationship to Traveler:
None

Organization Information

Organization Name
American Foreign Policy Council

Is your organization classified as a §501(c)(3)?
☒ Yes ☐ No

§501(c)(3) Organization Type
Public Charity

Address
509 C Street NE

Address 2 (Optional)
Public Charity

City, State Zip
Washington, District Of Columbia 20002 United States

Phone Number
(202) 543-1006

Organization URL
www.afpc.org

History of Congressional Travel

AFPC has sponsored annual delegations to China that have involved staff from the U.S. House and Senate. There has been a reduction in foreign travel due to Covid-19 restrictions, but the most recent trip to China was in 2018, where AFPC brought three Senate Staffers on a similar delegation to China. More recently, the organization has also brought Congressional Staff members to Ukraine.

Educational Activities

AFPC has held several major conferences on the Hill over the last two decades. The events bring together practitioners and experts to examine the current and future national security threats to America and provide responses. Previous keynote speakers include: former CIA Directors, former Homeland Security Secretaries, Senators, former Defense Science Board Chairman, former Under Secretary of State, and other notables. In addition to large conferences, AFPC has had great success conducting luncheon briefings for congressional staff in the House and Senate, featuring presentations by noted subject matter experts. Private briefings have also been held for members of Congress, the House Science Committee staff, and other Congressional staffers. AFPC briefings on Capitol Hill have attracted senior staff on both aisles.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status: *I certify that the sponsor is not a federally registered lobbyist and do not retain or employ a federally registered lobbyist.*

Foreign Agent Registration Status: *I certify that the sponsor is not an agent of a foreign principal and do not retain or employ an agent of a foreign principal.*

Foreign Government Involvement

Foreign Agent Registration Status:

- ☒ I certify that the sponsor is not a foreign government.
- ☒ I certify that the sponsor is not an entity that is owned or operated by a foreign government.
- ☒ I certify that the sponsor does not receive funding from a foreign government.

Comments

None Entered

Signature Page

The signature page is below.

Purpose and Details

Provide a brief description of the trip.

The delegation to China will focus on bi-lateral and regional issues affecting U.S.-China relations with emphasis on political, economic, and security related topics.

Explain how the purpose of the trip relates to your organization's mission.

Founded in 1982, AFPC is a 501(c)3 non-profit organization dedicated to bringing information to those who make or influence the foreign policy of the U.S. The purpose of this trip is to inform U.S. policymakers on issues affecting U.S.-China relations.

Is your organization the only sponsor for this trip?

- ☒ Yes ☐ No

Grantmaking Organizations (Optional)

1. Sarah Scaife Foundation

With or Without Regard for Congressional Participation

The trip is arranged or organized specifically with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing

- ☒ The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- ☒ No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations

- ☒ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations.

- ☐ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Certification of No Recreational Activity and No Alcohol

- ☒ Travel expenses paid for will not include expenditures for recreational activities.
- ☒ Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Invitees

i Members and staff from the House of Representatives **will** receive invitations.

The list of invitees is below.

Travel Details

Trip Start Date/Time:
10/07/2023 @ 08:45 AM



Trip End Date/Time:
10/14/2023 @ 12:10 PM

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

☐ Yes ☒ No

Itinerary

The itinerary is below.

Transportation (Per Member/Officer/Employee: \$6,100.00 | Accompanying Family Member: \$0.00)

Transportation Type	Class	Amount
Airfare	Coach	\$4,000.00
Note One way trip from Washington, DC (IAD) to Shanghai (PVG)--price is an estimate because the ticket has not been purchased yet. The price for the economy tickets will likely be higher than normal due to purchasing tickets shortly prior to the trip.		
Airfare	Coach	\$1,500.00
Note One way ticket from Beijing (PEK) to Washington, DC (IAD)--the price is an estimate because tickets have not yet been purchased for the trip.		
Ground Transportation	Coach	\$300.00
Note Shuttle bus rental in Beijing and Shanghai to facilitate ease of transportation to meetings rather than relying on public transit.		
Train	Business	\$300.00
Note One way high speed train from Shanghai to Beijing, we are using business class because we plan to have discussions pertaining to the trip on the train ride--the amount is an estimate assuming a \$1 U.S. to 7.3 Yuan exchange rate.		

Lodging (Per Member/Officer/Employee: \$980.00)

Check-In	Check-Out	Facility	City	State	Country	Nights	Cost/Night	Cost Exceed Per Diem
10/08/2023	10/11/2023	Westin Bund Center Shanghai	Shanghai	None	China	3	\$180.00	No
10/11/2023	10/13/2023	The Westin Hotel at Beijing Financial Street	Beijing	None	China	2	\$220.00	No

Meals (Per Member/Officer/Employee: \$290.00)

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem
10/08/2023	\$0.00	\$15.00	\$25.00	\$0.00	\$40.00	Shanghai	None	China	No
10/09/2023	\$10.00	\$15.00	\$25.00	\$0.00	\$50.00	Shanghai	None	China	No
10/10/2023	\$10.00	\$15.00	\$25.00	\$0.00	\$50.00	Shanghai	None	China	No
10/11/2023	\$10.00	\$15.00	\$25.00	\$0.00	\$50.00	Shanghai/Beijing	None	China	No
10/12/2023	\$10.00	\$15.00	\$25.00	\$0.00	\$50.00	Beijing	None	China	No
10/13/2023	\$10.00	\$15.00	\$25.00	\$0.00	\$50.00	Beijing	None	China	No

Reasonable Miscellaneous Expenses (Per Member/Officer/Employee: \$185.00)

Expense Type	Amount	Notes
Visa Fees	\$185.00	Chinese Visa Fee

Additional Attachments

Document Name
There are no additional attachments.

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

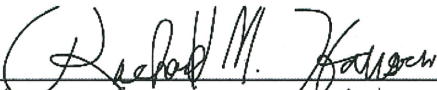
I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: 10.23 Delegation to China
Travel Date(s): Saturday, October 7, 2023 - Saturday, October 14, 2023
Travel Destination(s): Beijing, China and Shanghai, China
Sponsor: American Foreign Policy Council

Richard Harrison

(printed name of sponsor representative)

Vice President of Operations

(title)
(signature of sponsor representative)

August 23, 2023

(date)



AFPC DELEGATION SENATE STAFFER INVITES – CHINA OCTOBER 2023

**Attending the trip*

Mr. Adam Kozloski*

Foreign Policy Legislative Assistant

U.S. Senator Joni K. Ernst (R-IA)

Ms. Rebecca Gansca

National Security Advisor

U.S. Senator Mazie Hirono (D-HI)

Ms. Margaret Sapia

Foreign Policy and Defense Legislative Aide

U.S. Senator Chris Coons (D-DE)

Ms. Caroline Wadhams

Senior Advisor

U.S. Senate Select Committee on Intelligence



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HON. MANISHA SINGH
HON. DOV ZAKHEIM

August 10, 2023

Mr. Adam Kozloski
Foreign Policy Legislative Assistant
U.S. Senator Joni K. Ernst (R-IA)

Dear Mr. Kozloski,

I'm writing to invite you to participate in the 6th annual American Foreign Policy Council (AFPC) delegation to China for leading policy experts.

The eight-person delegation will engage in a series of meetings and candid discussions with Chinese officials and scholars on a wide range of bilateral strategic and national security issues. The delegation will depart the U.S. on a **Saturday, October 7 and return on Saturday, October 14. Normal food, transportation and lodging expenses will be covered.** The main meetings will be held in Beijing, but we will also spend time in a Shanghai and meet with officials there. The composition of our delegation will be a mix of Congressional staffers, representatives from think tanks/members of FFDRCs, and individuals in the private sector.

AFPC CHINA DELEGATIONS

AFPC has been organizing annual, senior-level delegations to China for over a quarter century. Within the last decade delegations have included a former Chairman of the Joint Chiefs of Staff, a former National Security Advisor, five former Under Secretaries of State and Defense. This mid-career level trip is a relatively new initiative, focused on promoting exchanges between rising policy experts from both countries, will provide us an opportunity to interact with officials in the Chinese government, the Party, the think-tank community, academia, and possibly the military. Previous mid-career delegations have been led by [Brian Harding](#), [Manisha Singh](#), [Daniel Hartnett](#)/[Jeff Smith](#), [Lyle Morris](#), and [Ilan Berman](#).

ABOUT AFPC

Founded in 1982, AFPC (www.afpc.org) is a 501(c)(3) non-profit organization dedicated to bringing information to those who make or influence the foreign policy of the United States and to assisting world leaders with building democracies and market economies. **AFPC has never taken, and will never accept foreign funding.**

I would love to discuss the trip in detail with you and answer any questions you may have. Feel free to contact me via email at harrison@afpc.org or phone at 610-256-0634 for any further inquiries and thank you for your consideration.

Sincerely,

Richard M. Harrison
Vice President of Operations
Director of Defense Technology Programs

AFPC Staff-Level Delegation Program

(October 7th-October 14th, 2023)

Representatives from the U.S. policymaking and think tank community will travel on a delegation to China. The eight-person delegation will engage in a series of meetings and candid discussions with Chinese officials and scholars on a wide range of bilateral strategic and national security issues. Meeting topics include, but are not limited to the following:

- U.S.-China Bilateral Relations
- China and the Global South and Belt and Road Initiative
- Trade Relations (both in Beijing and in the province)
- Flashpoint military issues in the region – North Korea, Taiwan, South China Sea
- Implications from Russian war in Ukraine

This mid-career level trip is focused on promoting exchanges between rising policy experts from both countries. It will provide U.S. delegates an opportunity to interact with officials in the Chinese government, the Communist Party, the think-tank community, academia, and the military to discuss the meeting topics listed above. Collectively, the meetings will provide a more comprehensive understanding of the political, economic, and security situation in and around China and lead to better informed US policy decisions. There will be no media presence on the delegation or during the meetings. Each meeting will be a closed format with representatives from the Chinese side on one side of the table and members of the U.S. delegation on the other, there are no public forums.

October 7, Saturday	
8:45–11:30	AFPC delegation departs Dulles, VA on United UA 700 from IAD to SFO
12:55	Delegation travels on United UA 857 from SFO
October 8, Sunday	
17:45+1 day	Arrives in Shanghai at PVG
October 9, Monday	
07:00 – 08:00	Breakfast and discussion with International Department of the Central Committee of the Communist Party of China (IDCPC) and local officials, and AFPC staff on the plan of the visit, brief introduction of role and responsibility of IDCPC, and Monday's

	portion of the Shanghai meeting schedule.
09:30 – 10:30	Meeting with leaders from American Chamber of Commerce (Am-Cham).
12:00 – 13:00	Lunch
15:00 – 17:00	Discussion with scholars from the Shanghai Institutes for International Studies on U.S.-China cooperation and regional hotspot issues.
18:30 – 20:30	Dinner and briefing with senior official from Foreign Affairs Office of CPC Shanghai Committee on economic and social development of Shanghai, and U.S.-China cooperation at the local level.
October 10, Tuesday	
07:00 – 08:00	Breakfast and discussion with local Shanghai foreign affairs office officials and AFPC staff on Tuesday's portion of the Shanghai meeting schedule.
09:00 – 11:00	Meetings with instructors at the China Executive Leadership Academy in Pudong for a briefing and discussion on China's domestic cadre training programs.
12:00 – 13:00	Lunch local Shanghai foreign affairs office officials.
15:00 – 17:00	Seminar with scholars from Fudan University on U.S.-China bilateral relations.
18:00 – 20:00	Dinner and discussion with IDCPC, local Shanghai foreign affairs office officials, and AFPC staff on the preliminary findings from the Shanghai schedule.
October 11, Wednesday	
07:00 – 08:00	Breakfast and discussion with IDCPC and AFPC staff on Wednesday's portion of the Beijing meeting schedule.
09:00 – 13:27	Travels to Beijing by high-speed train G8, and briefing by IDCPC officials on CPC's relation with foreign political parties and U.S.-China political party exchanges.
15:30 – 17:30	Meeting and exchange with scholars from the Academy of Macroeconomic Research (AMR) within the National

	Development and Reform Commission on China's reform, recent economic development, and Belt and Road Initiative.
18:00 – 20:00	Dinner meeting with U.S. Embassy officials from the political, economic, and defense sections for a country team briefing and to discuss preliminary findings from delegation meetings and on the Embassy's perceptions of China.
October 12, Thursday	
07:00 – 08:00	Breakfast and discussion with IDCPC and AFPC staff on Thursday's portion of the Beijing meeting schedule.
09:00 – 10:30	Meeting with officials from Bureau of North American, Oceanian and Nordic Affairs, IDCPC on U.S. party politics and perception of China in the U.S.
10:30 – 11:30	Meeting with Mr. Guo Yezhou, Vice Minister, IDCPC on U.S.-China bilateral relations.
11:30 – 13:00	Lunch meeting with Mr. Zhou Rongguo, Director-General of North American, Oceanian and Nordic Affairs, IDCPC, on the American perspective on China and U.S. foreign policy.
14:30 – 15:30	Meetings with officials from the Ministry of Commerce on U.S.-China economic and trade relations.
16:00 – 17:00	Meeting with officials from the Ministry of Public Security on U.S.-China cooperation in drug control.
October 13, Friday	
07:00 – 08:00	Breakfast and discussion with IDCPC and AFPC staff on Friday's portion of the Beijing meeting schedule.
09:00 – 10:00	Meeting with officials from the Committee of Foreign Affairs, National People's Congress on U.S.-China bilateral relations and exchanges between the parliaments.
10:30 – 11:30	Meeting with officials from the Ministry of Foreign Affairs on U.S.-China bilateral relations and China's views on U.S.
12:00 – 13:00	Lunch discussions with IDCPC officials will focus on general U.S.-China relations and opportunities for future activities and cooperation

15:00 – 17:00	Meeting with experts from the National Defense University on U.S.-China military relations.
18:00 – 20:00	Dinner and discussion with members of the Bureau for North American and Nordic Affairs, IDCPC and AFPC staff on the findings from the visit.
October 14, Saturday Delegation departs for the U.S.	
0:10	AFPC delegation departs on Turkish Airline TK 89 to IST
05:25	Arrives in IST
08:15 – 12:10	Travels on Turkish Airline TK 187 from IST to IAD